In addition to a signed Engagement Letter and completed organizer, we are requiring this addendum to be signed and submitted with your forms to our office.

By choosing to drop off my income tax information, I acknowledge I may not be taking advantage of all

the tax deductions, and or credits I am entitled to. I understand I can choose to schedule an

appointment with a tax preparer. I certify I have reported all mine, and my spouse’s income including

income not specifically listed on this form. I also certify all the documents provided Fox Cities Tax belong

to me and/or my spouse. I certify all information written on this form are correct I understand an

employee of Fox Cities Tax may contact me to clarify or obtain more information. I acknowledge there

may be some circumstances where I will be required to meet with a tax preparer before my tax returns

can be completed. I acknowledge that my tax returns will be prepared with the information provided

Fox Cities Tax. I certify that I hold Fox Cities Tax harmless for any additional taxes, penalties and interest

caused by my omission or overstatement of income and deductions.

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